

CAUVERY COLLEGE FOR WOMEN(AUTONOMOUS), TIRUCHIRAPPALLI-620018

CENTRAL LIBRARY

Date: 08.10.2024

CIRCULAR

The Library Advisory Committee meets to discuss the library movement and developing the activities of the library. The members to be present are the Principal, Vice- Principal, Dean of Arts, Science, Alumni, Heads of the Department and the members of the Library Advisory Committee.

- Date and Time: 14.10.2024 (Monday), 3.00pm
- Place and Venue: A- Block, Rameswari Nallusamy Hall (II floor)

Agenda:

- Budget Allocation
- Acquisition of Journals
- Purchase the anti- plagiarism software for primary access
- Report on usage statistics for NLIST, DELNET, and British Council resources
- Maintaining the Book Review- Collecting the data from students and staff members
- Maintaining the Stock Verification records annually
- User Orientation Course conducted every academic year
- All the data and Reports to be maintained in the Library Register and files


8/10/2024
(LIBRARY)


8-10-24

Library Advisory Committee meeting
held on 14.10.2024, Monday, 3.00pm.

Date : 14.10.2024

Day : Monday

Time : 3.00pm

Venue : A Block, Ramaswari
Nallusamy Hall (II Floor)

Members Present:

Principal, Vice-Principal,
Dean of Arts, Science, Alumni, COE,
Heads of the Departments and library
committee members.

Agenda:

- Budget Allocation
we spent the amount of the
budget allocation for 2024
Books : 7,30,075
Journals : 2,45,369 (975444)
- Acquisition of Journals

- Purchase the anti - plagiarism software for primary access
- Report on usage statistics for Nlist, Delket and British Council resources.
- Maintaining The Book Review - collecting the data from students and staff members.
- The library conducted a special orientation program for Post-graduate students who access e-resources through their personal updated account.
- Maintaining The stock verification records annually.
- User orientation course conducted every academic year
- All the data and reports to be maintained in the library register and files.

Discussion

- We discussed about the library budget for 2024 was effectively utilized to strengthen library service and resources.

- An emphasis on digital transformation and user-focused resource allocation with further enhance the library's impact on academic success.

- Books and journals : A significant amount of the budget (56.4%) was spent on acquiring new academic books and renewing journal subscriptions ensuring access to updated knowledge for students and faculty.

- Maintaining a book review system is an effective way to understand user preferences, promote reading and refine the library collection.

- The special orientation program successfully achieved its objectives, equipping postgraduate students with

The skills to access and maximize library e-resources.

- This initiative reflects the library's commitment to supporting academic excellence and promoting digital literacy among its users.

- purchase Anti-plagiarism software for implementing ensuring academic integrity, supporting faculty and students with proper citation practices and preventing plagiarism.

- N-list is a service providing access to electronic resources e-journals and e-books data base. Delnet is a network of libraries in India access to bibliographic data base for access staff and students with username & passwords.

- Library initiatives digital library software 'Dispace' widely used for managing storing and sharing digital content.

- user orientation course conducted every academic year for freshers. (UG/PG)

- All the data and reports to be maintained in the library register & files.

Library Advisory Committee meeting held

Members Present
Department

Name of the members Signature

Principal Dr. V. Sujatha

V. Sujatha
14/10/24

Vice-Principal Dr. S. Ramalakshmi

Vice-Principal Dr. S. Shameem

S. Shameem
14/10/24

Dean of Arts Dr. N. Sarithri

N Sarithri
14/10/24

Dean of Science Dr. V. Sinthu Janita

Dean of Commerce Dr. G. Kanaga

Prakash

G. Kanaga
14/10/24

Controller of Examination

Ms. V. Ramya

Ramya
14/10/24

Deputy COE

Dr. N. Siva Priya

N. Siva Priya
14/10/24

Dept of Tamil HOD Dr. S. Ramalakshmi

English UOI " Dr. S. Jayashree

Agarwal

S. Jayashree
14/10/24

English POI " Dr. P. Urmila

Social work " Dr. G. Mettil da

Buraneswari

G. Mettil da
14/10/24

Commerce " Dr. N. Sarithri

N Sarithri
14/10/24

BBA " Dr. J. Tamilselvi

J. Tamilselvi
14/10/24

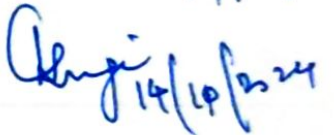
Maths " Dr. S. Premalatha

Physics " Dr. G. Maheswari

G. Maheswari
14/10/24

CA " Dr. R. Merlin Packiam

on 14.10.2024, Day: Monday, time: 3.00pm

Members Present Department	Name of The members	Signature
C S HOD	Dr. V. Sinthu Janita Prakash	
IT "	Dr. H. Parveen	 14/10/2024
Chemistry "	Dr. P. Pungayee Alias Amit Tham	P. Pungayee  14/10/24
Microbiology "	Dr. B. Thamilmarai Selvi	B. Thamilmarai  14/10/24
Bio-Tech "	Dr. R. Rameshwari	R. Rameshwari  14/10/24
FSM & ND "	Dr. B. Thanuja	B. Thanuja  14/10/24
PD	Dr. B. Baby Shakila	B. Baby Shakila  <u>14/10/24</u>